



**WINDSOR HOUSE GROUP PRACTICE
PATIENT PARTICIPATION GROUP
Wednesday 28th September 2016
Adwalton House Surgery**

Attended:	Paul Handley (Chair) Alan Peters	Robert McDougall Graham Hepworth	Barbara Hope James Hill
Apologies:	Dr Laura Holland Doreen Whiting Philip Ramsden Joyce Sanders	Caterina Teece John Walton Keith Brown Shirley Vardy	Deborah Horrocks Denise Sykes Graham Hepworth Sharon Wears
Practice Reps:	Steve Horton	Debbie Gumbley	Jill Peel
Minuted by:	Steve Horton		

Item	Action
1 Apologies See above	
2 Minutes of Previous Meeting / Matters Arising Minutes accepted as a true record.	
3 Matters Arising None to report	
4 CCG Presentation Unfortunately the CCG representatives that were attending the meeting have had to cancel due to staff sickness. The presentation will be deferred to a future meeting. CQC Inspection Feedback (Inspection held 22/06/2016) Following the practices CQC Inspection that was conducted on the above date. SH provided feedback from the inspection along with their initial findings. The practice should expect to hear the outcome of the inspection any day. Once the report has been published SH will forward the report onto PPG members. WHGP – Extended Opening (feedback) Discussions were held around the new extended opening times that were implemented throughout all 3 x surgeries as from the 01/07/2016. Patient feedback has been positive especially around offering additional appointments either earlier or later than the standard GP Practice opening times.	

Weekend Opening (Sat / Sun) – Update

SH provide the group with an update around the future model of the Morley and District Locality hub which will still remain open as normal (Saturday mornings) with a view going forward to open on Saturday and Sundays during from November 2016 onwards.

Flu Clinics

SH informed the group of the agreed flu clinic dates which have been communicated to patients via text/email and posters throughout the 3 x surgeries. Along with being advertised in the Summer newsletter:

23/09/2016 – Windsor House Surgery

04/10/2016 – Shenstone House Surgery

12/10/2016 – Adwalton House Surgery

Patient / Practice Newsletter – Content / Articles

- 5 SH asked if members of the group could provide ideas / suggestions for the Autumn / Winter Newsletter, which will be discussed at the November meeting.

Any Other Business

6

No items for discussions

7 Date and Time of Next Meeting

Wednesday 23/11/2016 – 5:30pm (**Adwalton House Surgery**)

Future Dates

It was agreed that going forward future dates would be held on a Tuesday evening rather than a Wednesday evening. SH to forward new meeting dates.