



WINDSOR HOUSE GROUP PRACTICE
PATIENT PARTICIPATION GROUP
Wednesday 27th July 2016
Adwalton House Surgery

Attended:	Paul Handley (Chair) Alan Peters	Robert McDougall Graham Hepworth	Sharon Wears
Apologies:	Julie Northway Doreen Whiting Philip Ramsden Barbara Hope	Caterina Teece John Walton James Hill Joyce Sanders	Deborah Horrocks Denise Sykes Keith Brown Shirley Vardy
Practice Reps:	Steve Horton	Dr Laura Holland	Jill Peel
Minuted by:	Steve Horton		

Item	Action
1 Apologies See above	
2 Minutes of Previous Meeting / Matters Arising Minutes accepted as a true record.	
3 Matters Arising None to report	
4 CQC Inspection Feedback (Inspection held 22/06/2016) Following the practices CQC Inspection that was conducted on the above date. SH provided feedback from the inspection along with their initial findings. The practice should expect to hear the outcome of the inspection in approx. 8 weeks. The practice would like to express their thanks to Robert McDougall (PPG member) who met with the inspectors on the day to provide valuable feedback around the running of the practice and also the PPG. WHGP – Extended Opening / Morley & District Weekend Opening Discussions were held around the new extended opening times that were implemented throughout all 3 x surgeries as from the 01/07/2016. Patient feedback has been positive especially around offering additional appointments either earlier or later than the standard GP Practice opening times. SH provide the group with an update around the future model of the Morley and District Locality hub which will still remain open as normal (Saturday mornings) with a view going forward to open on Saturday and Sundays during Oct 2016.	

Refurbishment Schedule 2016-17

SH went through with the group the planned refurbishments that are scheduled for 2016-2017. Also a video presentation was shown around the new patient calling system that is scheduled to be installed within the next couple of weeks.

Patient / Practice Newsletter – Content / Articles

SH asked if members of the group think of ideas / suggestions for the Autumn Newsletter, which will be discussed at the July PPG meeting.

**Group
Action**

Action Plan Update

SH provided the group with an update around actions taken leading on from the recent Patient Survey. A significant amount of work has already been completed and in the main all tasks are running to schedule. SH to update the group at the January 2017 meeting.

SH

5 Any Other Business

No items for discussions

6 Date and Time of Next Meeting

Wednesday 28/09/2016 – 5:30pm (Adwalton House Surgery)

7 Future Dates

It was agreed that going forward future dates would be held on a Tuesday evening rather than a Wednesday evening.